Web Advisory Committee

Minutes of a meeting of the Web Advisory Committee
held on Wednesday, 8 May 2002

Present:  Associate Professor J. Kalmakoff (Convener), Dr S.J. Fleming, Mr N. James, Associate Professor K-W. Lai, Mr K. Matthews and Mr J. Price.

In attendance:  Mr C. Paton and Ms W. Sutherland.

1. Minutes

The minutes of the meeting of the Web Advisory Committee held on 13 March 2002, having been previously circulated, were taken as read and confirmed.

2. Re-design of the Otago front page

A general discussion took place on the above and the Committee:

Agreed:  To accept the re-design in the new format which is now to be implemented.

3. Definition of the University of Otago’s Corporate Website

Dr Fleming spoke to the above paper which had been circulated and a general discussion followed.  The Committee, subject to amendment of the first dot point to -

“Content on the Corporate website will contain information produced or maintained by the Web Office or information produced and maintained outside of the Web Office, but is considered part of the Corporate site, by arrangement”.

Agreed:  To accept the definition of the University of Otago’s Corporate Website.
4. **Web Forum organisation**

The first forum has been tentatively arranged for 30 May 2002 between 1.00 and 2.00 p.m. in the Unicol Seminar Room. An email will be sent to all members of the Committee confirming the date and time of the forum. All members of the Committee were encouraged to attend.

5. **Portals Working Party**

Mr N. James spoke on the first meeting of the working party and circulated a copy of the proceedings of the meeting.

6. **IT Advisory Board**

The Convener spoke on the two most recent meetings of the Advisory Board and the following were among the topics covered:

- The University is contributing to an Industry New Zealand initiative to research high speed bandwidth expansion on the internet.
- Internet two.
- Pairing relationships and the need to belong.
- Presentation by Mr M. Anderson and Mr N. James where IT might go.
- IT security protection.
- Video conferencing experiencing problems with the amalgamation of new equipment and old equipment.
- Cox report on student computing facilities.

7. **Date of next meeting**

Wednesday, 19 June at 2.00 p.m. in Council Chamber, Clocktower Building.